

ACTS & RESOLUTIONS OF THE DIOCESAN COUNCIL AND EXECUTIVE COMMITTEE

(November 2016 to September 1, 2018)

The Executive Committee met 15 times from November 2016 to August 1, 2018, and is expected to meet once or twice more prior to Synod. The Diocesan Council met 9 times in the same period and is expected to meet once more prior to Synod. At these meetings regular financial reporting and monthly financial statements were presented to both the Executive Committee and Diocesan Council. The Diocesan Search Committee for the Electoral Search Process also provided regular updates. Other various bodies and persons presented reports, both written and verbal for information. Minutes of the Diocesan Council are posted on the Diocesan website and copies can be obtained upon request.

The following report includes substantive acts of the Diocesan Council and the Executive Committee.

Diocesan Council – November 26, 2016

Elected the following persons to the Executive Committee Mrs. Claudine Thagard, Mrs. Pat Norman, Mr. Gary Russell, The Rev. Canon Henry Falconer and the Rev. Helen Kennedy and the Rev. John Dolloff.

Resolution A – 1 – Acknowledgement of Treaty Land

Directed that sample texts be circulated to parishes drawing attention to the different treaties, and the understanding of Métis may be different.

Resolution A – 2 Developing a ‘culture of grace’

Referred to the Bishop, who circulated this by letter to parishes requesting that it be utilized in all parish meetings.

Resolution A – 3 Discipleship, Missional community and Stewardship be foundational themes.

Referred to the Bishop to work with the Associates in Episcopal Ministry.

Resolution B - 12 Referred to the Theological Education Implementation Group for consideration and comment in the context of the work on which they are about to embark.

Resolution B – 13 Referred to the Bishop and the Urban Indigenous Ministry Developer to take this resolution to the ‘newly re-constituted diocesan indigenous body when re-established’ and request that this becomes part of its mandate.

Resolution B - 14 Referred to the Bishop, the Urban Indigenous Ministry Developer and Warden of St. John’s College to draw together resources and circulate these to parishes for their use.

Resolution B-15 - Referred to a Task Force (to be established of approx. 6 persons) comprised of people who are both aware of our current model of governance and have an understanding of the process of the circle.

Resolution C – 1 Referred to the Theological Education Implementation Group, and a letter be sent to the Acting chair of the Diocesan Discernment Group on Ordained Ministry advising that motion has been passed by Synod as a requirement.

Resolution C – 2 Designated June as Indigenous Awareness Month; and requested the Bishop to work with others to provide resources to parishes for use during the month of June, with the information available by the end of March 2017.

Resolution C – 4 Referred to Executive Committee to develop a strong and intentional process to encourage parishes and individuals to become members of the Anglican Foundation of Canada.

Authorized a grant of \$26,700 from the Mission & Ministry Trust Fund for the following programs:
\$3000 – to help fund the Companion Diocese delegates who came to visit this fall;
\$15,930 – Twice Is Nice – clothing ministry, supplement for salary for two workers;
\$6,700 – Blessings in a Back Pack to expand healthy food supplements for school children in Ignace;
\$1070 – to fund the Archdeacon to attend the International Partnership of Living Stones gathering.

Approved a recommendation by the Compensation Committee to increase the per diem rate for lodging from \$100 to \$130 plus applicable taxes when accommodations are required in the Ontario region.

Implemented an interim policy with a minimum standard of 30 days sick leave for clergy; this sick leave policy be non-cumulative.

Re-appointed the following as members of the Diocesan Compensation Committee for a further two-year term (2016-2018); Dr. David Punter, (Chair) Dr. June James, Mrs. Pat Norman, The Very Rev. Paul Johnson.

Executive December 2016

Forgave the 2015 Peguis Reserve insurance premiums arrears of \$1614.53.

Recommended to Diocesan Council it ratify the membership of the Task Force for B-15 as the following: The Rev. Deacon Tanis Kolisnyk, Mrs. Ellen Cook, The Rev. Canon Dr. Murray Still, The Rev. Canon Tony Harwood-Jones, The Rev. Brian Ford and The Rev. Dr. Jane Barter.

Executive Committee January 2017

Recommended that the Rev. Karen Laldin to the Diocesan Compensation Committee.

Authorized the Mental Health Task Force (Synod 2014), having completed its mandate, to disband and offered thanks to the Co-chairs and members of the Task Force for their conscientious work.

Diocesan Council January 2017

Ratified the membership the Task Force for B-15 consisting of The Rev. Deacon Tanis Kolisnyk, Mrs. Ellen Cook, The Rev. Canon Dr. Murray Still, The Rev. Canon Tony Harwood-Jones, The Rev. Brian Ford and The Rev. Dr. Jane Barter.

Authorized the Diocesan Local Collaborative Ministry Group (with others they deem required) undertake a review of the Canons & Constitution to determine what amendments may be required in order to accommodate a Local Collaborative Ministry model in the Diocese and report thereon to Diocesan Council.

Authorized the renewal of the Companion Diocese Covenant with Central Buganda Diocese for a further five years (January 2017 to December 31, 2021).

Acknowledged and celebrates the Consecration of Bishop-elect Canon Michael Lobowa and offered prayerful support to him as he is installed as the 3rd Bishop of Central Buganda Diocese.

Approved in principle the establishment of a full time Formation Director/Ministry Developer and authorized the Bishop in consultation with Theological Education Commission Implementation Group and the Diocesan Local Collaborative Ministry Group, and the Elders Circle, to bring a final job proposal for approval and implementation to Executive Committee.

Authorized an additional annual draw from the New Church Development Fund of up to \$20,000 for the balance of the contract position of the Urban Indigenous Ministry Developer position.

Received the report from the Diocesan Local Collaborative Ministry Group.

No meeting of the Executive in February 2017

Executive Committee – March, 2017

Recommend to Diocesan Council, at the request of the Metropolitan and pursuant to a resolution of the Provincial Executive Council, that the Diocese of Rupert's Land send as delegates to the 2018 Session of Provincial Synod: the Bishop, the Chancellor and 3 delegates drawn from the laity and 3 delegates drawn from the clergy; and the 3 lay delegates (one of whom will be the youth delegate who received the highest number of votes) and the 3 clergy delegates to attend Provincial Synod representing the Diocese of Rupert's Land will be those who received the highest number of votes in each Order at the 2016 Session of Diocesan Synod.

Declined the application by the Parish of St. Saviour for a grant from the Shared Ministry Investment Fund citing it does not meet the criteria of the Fund.

Approved a request to ask all parishes to submit by April 30, 2017, their email parish list to the Diocese to enable all persons to be added to the Rupert's Land News electronic subscription list (with an opt-out clause), as the Rupert's Land News is an official communication vehicle of our Church.

Approved a renovation project for the Parish of St. Margaret's Winnipeg, totaling \$240,000 which would result in an increase to their borrowing at Crosstown Credit Union, not to exceed an approved limit of \$420,000.

Approved for submission to the Anglican Foundation of Canada an application from the Parish of St. Margaret for grant of \$30,000 over three years at \$10,000 a year.

Approved from Youth Ministry Funds a grant of \$3500 to St. Margaret's Church for the Youth Ministry Leadership Training at Princeton.

Approved from Youth Ministry Funds a grant of \$1000 to saint benedict's table for its 2017 Day Camp
Diocesan Council

Diocesan Council - March 2017

Authorized, the Diocese of Rupert's Land send as delegates to the 2018 Session of Provincial Synod: the Bishop, the Chancellor and 3 delegates drawn from the laity and 3 delegates drawn from the clergy; and the 3 lay delegates (one of whom will be the youth delegate who received the highest number of votes) and the 3 clergy delegates to attend Provincial Synod representing the Diocese of Rupert's Land will be those who received the highest number of votes in each Order at the 2016 Session of Diocesan Synod

Received from the Secretary of Synod an update on the status of the Acts of Synod.

Received an update on ALIGN.

Received a report from the Diocesan Refugee Committee.

Approved from the Diocesan Healing and Reconciliation Fund a grant of \$5,000 to St. John's College to assist with the Assiniboia Indian Residential School Reunion and Reconciliation project: Remembering Assiniboia.

Received the report of the Spirit Path Ministry.

Received the report on Living Stones.

Received the draft year-end unaudited statements for 2016 for the Diocese of Rupert's Land.

Authorized the Executive Committee to initiate a process to begin to define the terms of use of the "Restoration Fund" (*refund from the National Church Settlement Agreement*) of approx. \$55,000 and requested the Executive Committee report back to the November 2017 meeting of Diocesan Council.

Executive Committee – April 2017

Received with thanks the report of the 2016 Sudanese Summer Language Program and approved a grant from Diocesan Youth Ministry funds of \$5500 for the 2017 Sudanese Summer Learning Program.

Approved a total disbursements of \$12,662.00 to the Parish of St. Andrew, St. Andrews from funds held in trust by the Diocese for that parish, which disbursement included the 2016 regular annual disbursement.

Authorized the Diocese of Rupert's Land to withdraw from the formal partnership with the MNO Synod and the Winnipeg Presbytery in Spirit Path effective June 30, 2017; and directed the leadership of the Diocese of Rupert's Land enter into discussions with the leadership of the Parish Church of Good Shepherd to develop a collaborative relationship to continue a ¼ time (.25%) position with their Incumbent to further the ongoing work in the Waverley West area.

Approved an amended job description, remuneration and term of the position of Diocesan Ministry Developer and authorized the posting of the position.

Passed a motion to reconsider the decision at the March meeting on the Shared Ministry Investment Fund application by St. Saviour's Church.

Declined the application by the Parish of St. Saviour for a grant from the Shared Ministry Investment Fund on the grounds that it does not meet the criteria of the Fund; and encouraged the Parish of St. Saviour to apply to The Anglican Foundation for a grant or loan, or for a loan from the Rupert's Land Capital Fund Inc.

Executive Committee – May 2017

Authorized from Diocesan Council Projects a grant of \$1000 to the Interchurch Council on Hydropower

Authorized the Diocese to become a signatory to the Winnipeg Indigenous Accord.

Approved from the Shared Ministry Investment Fund (Contingency) a grant of \$3804 to fulfill the Diocesan obligation of support for a refugee family under sponsorship taken over by the Diocese of Rupert's Land.

Received a letter from Caregiving with Confidence with thanks.

Approved a draw-down of \$25,000 for 2017 to the parish of St. Chad from funds held in Trust for that parish.

Diocesan Council - May 2017

Received an update report from the Rev. Vince Solomon on Epiphany Indigenous Anglican Church.

Approved the 2016 year end Audited Statements for the Diocese of Rupert's Land.

Appointed PriceWaterhouse/Coopers as auditors of the Diocese of Rupert's Land for 2017.

Set the date, time, place, theme and speaker for Faith Horizons 2017.

Executive Committee June 2017

Approved for submission to the Anglican Foundation an application for a grant of \$15,000 from the Parish of St. Alban's, Kenora for parish renovations.

Authorized Resources for Mission to email the parishes in the Diocese of Rupert's Land about Giving with Grace.

Executive Committee – September 2017

Reappointed to St. John's College Council, Mr. Peter Brass and Dr. June James for three-year terms (Sept 1, 2017 to June 30, 2020) and appointed Mr. Paul Cloutier to St. John's College Council for a three year term (Sept 1, 2017 to June 30, 2020).

Approved the flat rate for automobile allowance to \$.45 per for 2018, in accordance with the Diocesan Travel Policy.

Recommend to Diocesan Council an increase in the fee for Sunday supply service for 2018 of \$10 to \$130 for the first service and of \$10 to \$70 for each subsequent service; and that a like increase be instituted in each of 2019, 2020.

Approved a 1.4% increase in cost of living to be applied to the 2018 Diocesan minimum stipend scale.

Recommended to Diocesan Council a change in the SUB policy of the Diocese as follows:

*Generally there is a **one** week waiting period for EI benefits, but this is decided on an individual basis at EI. If the **one** week period is required, the Diocese of Rupert's Land SUB Plan allows for 95% of the employee's weekly earnings during **that one week**.*

*The maximum allowable on the SUB plan is 17 weeks. **SUB payments will continue for the 17th week, although EI is exhausted.***

Recommended to Diocesan Council changes to the wording of the LTD plan be approved as follows: *Benefits are payable following a waiting period of 119 days. The monthly LTD benefit payment is **taxable, and is calculated at 60% of salary, up to a maximum of \$10,000.***

Diocesan Council September 2017

Approved the increase recommended by the Executive Committee to Sunday Supply fee for service.

Approved, the changes as recommended by the Executive Committee to the short term disability plan.

Ratified the Diocesan appointees to St. John's Council as made by the Executive Committee.

Received the report on Spirit Path.

Recommended that the Synod of the Diocese of Rupert's Land request permission from the Metropolitan of the Province of Rupert's Land to elect a Co-Adjutor bishop in 2018 prior to the retirement of the current Bishop.

Received with thanks the report on All Saints Church redevelopment.

Ratified the Bishops nomination and appointment of Mrs. Susan Suppes as the Anglican Foundation Representative for the Diocese of Rupert's Land

No Executive Committee held in October 2017

Executive Committee – November 2017

Approved a grant of \$5771 from the St. Andrews Trust Fund, (St. Thomas Lockport Funds) for the purpose of septic tank repairs.

Approved the draft proposed criteria to the Urban Indigenous Ministry Developer for further consultation with indigenous leaders and referred it back for further consultation with Indigenous leaders a view to presenting the final criteria at an upcoming meeting of Diocesan Council.

Forgave the 2016 Peguis Reserve Church Insurance arrears of \$1,354.

Wrote off an amount owing of \$400 for 2016 from GP Complete Care, (advertiser in the Rupert's Land News).

Approved the following grants from the Mission & Ministry Fund Trust Fund of the Archdeaconry of Kenora-St. Alban

\$7,000 Blessings in a Back pack
\$8,000 Getting Ahead in a Just Getting by World
\$3,000 Worship Music enhancement
\$12,930 Twice as Nice.
\$526.88 Travel
(for a total of \$31,456.88)

Approved from Diocesan Youth Ministry Trust Funds a grant of \$1000 for the Catechesis of the Good Shepherd.

Discussed and made recommendations regarding a time line for the election of a bishop coadjutor for Rupert's Land.

Diocesan Council November 2017

Set the 2018 fees for Synod delegates at \$130 per delegate for both synods in 2018.

By successive ballot, elected [one person in each round] the following persons to serve on the Diocesan Search Committee: The Ven. James Dugan, The Rev. Helen Kennedy, and The Rev. Canon Dr. David Widdicombe. Alternate if required: The Rev. Dave Labdon. Lay Members: Heather Birtles, Gary Russell

Ted Henderson. Alternate if required: Norma Horrocks

Request the Metropolitan provide an extension to 182 days as allowed for in Canon 9.06 b.

Recommended to the Bishop the electoral synod be called for Saturday, June 16, 2018.

Received an Open Letter to the Council.

Authorized Diocesan Council to respond to the email Open Letter submitted by Tim Sale by sending the 'letter with commentary' to him, under the signature of the Secretary of Synod.

Voted to take no further action on the recommendations contained in the Open Letter.

Executive Committee December 2017

Received the Update on ALIGN.

Approved a grant of \$300 from Diocesan Council Project line for the Manitoba Multifaith Council (Justice and Corrections Committee) Art Contest.

Executive Council January 2018

Approved the work proposed in the report of the Archivist and authorize the project to proceed, including the funding plan; and that Diocesan Council be advised the Executive Committee acted on its behalf due to time line constraints.

Received report from the Diocesan Diaconal Discernment Group on the Deacons' Conference in Vancouver.

Received notice from the Bishop of the Primate's intention to retire on July 16, 2019 immediately following the General Synod gathering in Vancouver.

Diocesan Council – January 2018

Received a presentation and detailed report on ALIGN from Archdeacon Simon Blaikie.

Received an Update Report of Secretary of Synod.

Approved the rate of distribution of 5% on investments for 2018 for budget purposes.

Received the report on the Anglican Foundation of Canada, including parish memberships in the Foundation.

Received the report of the Archivist.

Received for information the year 3 grant request to the Anglican Foundation of Canada for the Urban Indigenous Ministry Development and the 2017 Report.

Received the report of the Diocesan Diaconal Ministry Group.

Received a comprehensive verbal report from The Ven. James Dugan on the Episcopal Search process.

Approved the appointment for a one year (renewable) term, commencing February 1, 2018, the following persons as members of the Diocese of Rupert's Land Theological Education Council:

The Rev. Dr. Jane Barter
Dr. Murray Evans
Ms. Sue Roe-Finlay
Dr. Roy Jeal
The Rev. Deacon Tanis Kolisnyk
Dr. David Lappano
Dr. David Watt
The Rev. Dr. David Widdicombe

Ex officio:

The Bishop of Rupert's Land
The Warden of St John's College
The Ministry Developer for the Diocese of Rupert's Land

Executive Council – February 2018

Received and referred back the Criteria and Grant application for the Healing Fund for conversation about how much of the grant funds should be set aside for bursaries; and to finalize a name for the Fund.

Authorized a draft Customer Service Accessibility Policy for the Diocese of Rupert's Land to be submitted to the Government of Manitoba as the proposed with the understanding that if approved by the Provincial body, it would be presented to Diocesan Council for approval as diocesan policy.

Authorized \$6500 to be redeemed from the GIC held for the benefit of the Orphans' fund to enable the first \$10,000 payment for 2018 to be made.

Recommended to Diocesan Council it approve the 2018 Budget (with the advised change).

Executive Committee March 2018

Recommended to the Bishop that appoint up to six youth in accordance with the Constitution to attend both synods in 2018; and that the regular fees for delegates not apply for these youth; the cost for these delegates to be borne from the Synod budget (if a surplus) and if not, then applied against the Youth ministry budget.

Recommend to Diocesan Council that it not make appointments of additional Council or Synod appointees to Synod prior to the Electoral Synod.

Recommend to Diocesan Council that an Indigenous People's Restoration Fund be established and that Diocesan Council approve the Criteria and Grant Application Process for the Indigenous Peoples Restoration Fund; and THAT \$25,000 of the \$51,704.05 currently in the Fund, be retained in long-term Investments; the remainder of the funds may be used for grants; \$5000 of the remainder of these funds is to be set aside for bursaries, to be distributed in accordance with diocesan policy for bursaries.

Approved the 2017 excess of expenditure over revenue of the New Church Development Fund be allocated to the Internally Restricted Fund from the Unrestricted Fund.

Diocesan Council March 2018

Authorized the establishment of an Indigenous People's Restoration Fund; approved the Criteria and Grant Application Process for said Fund; and approved that \$25,000 of the \$51,704.05 currently in the

Fund, be retained in long-term Investments; and that \$5000 of the remainder of these funds is to be set aside for bursaries, to be distributed in accordance with diocesan policy for bursaries, and that the remainder of the funds available for grants.

Agreed that Diocesan Council not make appointments of additional Council or Synod appointees to Synod prior to the Electoral Synod.

Endorsed the expectation that all clergy in the diocese who are involved in preaching and/or teaching in congregations will participate in the indigenous cultural training curriculum being developed by appropriate diocesan and St. John's College leadership under the direction of the Bishop, proposed to begin in the fall of 2018.

Commended the Grow Hope program to parishes of Rupert's Land and encourage members and parishes to become involved in this project.

Received the report of the Companion Diocese Committee on the Kasaka Water Project and commended this project to parishes for their prayer and financial support; and endorsed the Water Project for Kasaka as a bona fide program of the Companion Diocese Covenant.

Request the Companion Diocese Committee consider an expanded program such as "Water for Central Buganda Diocese", as part of the Companion Dioceses Covenant.

Adopted the Accessibility Standards for Customer Service for the Diocese of Rupert's Land as policy, and recommend it to parishes for as a template for parish policies.

Requested the Bishop appoint a Task Force to arrange a process for the Diocesan Synod to 'consider' the matter of the General Synod marriage canon motion; and that this Task Force consist of the four Territorial archdeacons, with freedom to coopt additional members.

Executive Committee – April 2018

Approved grants from Diocesan Youth Ministry Fund as follows:

- Emmanuel Mission - \$5600 for the Sudanese Families Learning Together Summer program;
- St. Paul, Middlechurch - \$700 for Vacation Bible School

Approved a grant of \$5000 from the Indigenous Peoples Restoration Fund to the Parish of St. Stephen /St. Bede and St. James for Indigenous Awareness Month programming; and that the organizing committee submit to the diocese documentation to support expenses; and that unused funds be returned to the Diocese to go back into the Indigenous Peoples Restoration Fund.

Approved a request from the parish of St. Chad for \$30,000 from the funds held in Trust by the Diocese for the benefit of St. Chad.

Approved a request by the parish of St. Andrew St. Andrews, for \$6129 from the funds held in Trust by the Diocese for the benefit of St. Andrew, St. Andrew.

Received the update report on Spirit Path.

Endorsed the participation of St. Matthew Maryland Community Ministry and the Consortium of Anglican Parishes in St. Matthew Maryland Community Ministry, as part of the 1JustCity Governance Body.

Executive Committee – May 2018

Received the report of the Diocesan Search Committee

Received with thanks the report from the Sudanese Summer Learning Program, and encouraged them to seek out a wider funding base for their program.

Authorized Diocesan participation in the 2018 Pride Parade; supported participation in this event with a grant of \$500 from Diocesan Council projects budget line for the registration fee and banner production with the banner to read: Proud Anglicans "...but the greatest of these is love." 1 Cor.13:13
The Diocese of Rupert's Land

Diocesan Council – May 2018

Received the report of the Archivist and referred to the Executive Committee for clarification and follow up. *The Archives Committee will not be moving forward with this proposal, and that the matter is now withdrawn.*

Amended the Diocesan Policy for Undesignated Bequests as follows:

1. Bequests up to \$ 6,500.00 are allocated to the Operating Fund
2. Bequests in excess of \$ 6,500.00 are allocated as follows:
 - a) The first \$ 6,500.00 to the operating fund
 - b) The excess over \$ 6,500.00 as follows:
 - i) 25% Shared Ministry Investment Fund
 - ii) 25% Healing and Reconciliation
 - iii) 25% Property Capital Fund
 - iv) 25% Operating Fund
3. Notwithstanding the criteria above, the Executive Committee may, at its discretion, designate a bequest, or a portion thereof, to a maximum of \$ 25,000.00 to a Diocesan Project or Diocesan capital (non-operating) expenditure.
and, that this policy be reviewed every three years.

Approve the Audited Financial Statements for the Synod of the Diocese of Rupert's Land for year ended December 31, 2017.

Recommended to Synod that the name of the New Church Development Fund be changed to New Church and Diocesan Ministry Development Fund; and direct Diocesan Council to establish criteria for the use of the Fund.

Approved that the proposed operating Budget for 2019 and 2020 be recommended to Synod for approval.

Received the report of the Diocesan Ministry Developer.

Approved that Diocesan Council adopt the Local Collaborative Ministry Guidelines for inclusion with the Diocesan Canons.

Received the report of the Board on Canons & Rules of Order and approve the recommendations contained therein prepared by the Board on Canons for canonical and constitutional amendments and commend to Synod these amendments for approval by the Synod.

Referred the Anglican Foundation Application from St. Stephen & St. Bede and the "Go Fund Me" page to the June Executive Committee meeting.

Approved that the Diocese contribute up to \$500 funds Diocesan Council Projects in support of Bishop Rob's bike ride to assist with expenses for the ride.

Executive Committee – June 2018

Approved an application to the Anglican Foundation of Canada from the parish of St. Stephen & St. Bede for a grant of \$4700 to repair delamination of the beam.

Approved a grant from Youth Ministry Budget funds in the amount of \$2650 to the Diocese of Brandon to enable ten children (displaced from the wildfires) to attend Brandon Memorial Camp.

Approved a grant from Youth Ministry Budget funds of \$2635 to saint benedict's table Day Camp, and request a full budget, and a report to the Executive at the end of the program.

Approved a grant from Youth Ministry Budget funds of \$3000 to St. Margaret's Church to cover the cost of the flights for two leaders to undertake seven youth on a pilgrimage to walk the Camino.

Extended, on behalf of the entire Diocese, sincere thanks to the Ven. James Dugan (and the Diocesan Search Committee) for the exceptional job done in organizing the electoral process.