

DIOCESE OF RUPERT'S LAND
ANNUAL PARISH FINANCIAL STATEMENT SUMMARY
 (include ALL funds)
 FOR THE YEAR ENDED DECEMBER 31, _____

PARISH OF _____

Annual Parish Financial Statement Summary (Summaries) must be supported by Audited Financial Statements for the Parish(es)
 Attach financial statement as presented at parish annual meeting pending receipt of audited statement
SEND ONE COPY TO ANGLICAN CENTRE BEFORE MARCH 1 OF EACH YEAR. KEEP ONE COPY FOR YOUR RECORDS

RECEIPTS

CURRENT YEAR

A. Operating Income:

| | | |
|--------------------------|-----------------|----------------------------------------------------------------------------------------|
| 1 Offerings-identifiable | _____ | Envelope offerings, identifiable cheques, pre-authorized donations, automatic deposits |
| 2 Offerings - open | _____ | Unidentified offerings |
| 3 Parish Organization | _____ | Donations from ACW, Men's group, youth group.etc |
| 4 Income from Projects | _____ | Net income from dinners, garage sales, events (income less the costs) |
| 5 Donations (general) | _____ | Special operating donations not included above |
| SUB-TOTAL | <u>0</u> | |

| | | |
|---------------------------------|-------|-------------------------------------------------------------------------------|
| 6 Investment & Endowment Income | _____ | Interest, dividend, capital gains etc that is available for parish operations |
| 7 Rental Income | _____ | Money received from renting the church, or parish hall |
| 8 Other Income | _____ | Used for operating purposes |

TOTAL OPERATING INCOME **0**

B. Non-Operating Income:

| | | |
|----------------------------------------|-------|---------------------------------------------------------------------------------------------|
| 9 Diocesan Grants | _____ | Money received from the Diocese for project or special mission |
| 10 Investment & Endowment Income | _____ | Interest, dividends, capital gains etc that is dedicated to specific non-operating purposes |
| 11 Bequests | _____ | Memorial donations, income from wills etc |
| 12 Capital Projects | _____ | Money earmarked for renovations, or construction or retirement of capital debt. |
| 13 Specified Donations Parish Outreach | _____ | Money that flows through the parish books for outreach - refugees, orphans, etc |
| 14 Specified Donations (PWRDF etc) | _____ | Money that flows through the parish books for PWRDF Anglican Appeal, RLnews, |
| 15 Other (Please specify) | _____ | Money that flows through the parish books for other things - |

TOTAL NON-OPERATING INCOME **0**

TOTAL RECEIPTS **0**

TOTAL RECEIPTS (carried forward) _____ **0**

EXPENDITURES FOR CURRENT YEAR

OPERATING EXPENSES

A. CLERGY

1 Stipend, Housing & Car Expenses _____ For parish priest and other paid clergy

2 Benefits (total of Clergy Pension, EI, CPP,
Health Insurance, Con Ed, & EAP) _____ For parish priest and other paid clergy

Total Clergy Expenditures _____ **0**

B. ADMINISTRATION

3 Salaries _____ For non clergy staff - secretary, treasurer, etc (not caretakers or organists)

4 Benefits _____ For non clergy staff - secretary, treasurer, etc

5 Administration Expenses _____ Telephone, photocopier, paper, pens, office supplies, interne -things that make the office function

Total Administration _____ **0**

C. WORSHIP, EDUCATION, & PROGRAM

6 Organist/Choirmaster (salaries, fees etc.) _____ Salaries, fees, benefits - contract costs

7 Youth leader (salaries, fees, etc) _____ Salaries, fees, benefits - contract costs

8 Choir, Altar Guild, etc. _____ Worship expenses - wine, wafers, candles, choir, music, robes, licenses

9 Sunday School, Literature etc. _____ Materials, sissors, paste, etc

10 Other Program Expenses _____ Adult education, other programs run by the parish, Synod, Faith Horizons etc.

Total Worship & Education _____ **0**

D. PARISH PROPERTY(buildings only)

11 Caretaker (Salaries, Fees etc.) _____ Caretaker salary, fee, contract costs, benefits

12 Supplies etc. _____ Toilet paper, hand towels, wax, cleaners, etc

13 Taxes and Insurance _____ City, provincial, municipal taxes and insurance

14 Utilities _____ Heat, water, gas, light

15 Repairs & Maintenance _____ Maintenance, repairs, security systems etc. - not capital expenditures

Total Parish Property _____ **0**

E. ACQUISITIONS

16 Equipment & Furnishings _____ Computers, desks, keyboards, pews, books,

F. COMMON MINISTRY & MISSION

TOTAL OPERATING EXPENSES _____ **0**

G. NON-OPERATING EXPENSES:

17 Capital Expenditures (building & major repairs) _____ Roof repairs, foundation repairs, renovations, additions

18 Interest on Loans _____ Just the interest paid on a loan or mortgage

19 Parish Outreach non operating expenses _____ What the parish is spending on outreach ministry

20 Special & other non operating expenses _____ Any other non operating expense

21 Appeals(PWRDF, etc) _____ RLN, Specified donations - PWRDF, orphan fund, Christmas Gift, etc

TOTAL NON-OPERATING EXPENSES _____ **0**

TOTAL EXPENSES _____ **0**

TOTAL INCOME LESS TOTAL EXPENSES _____ **0**

Loans & Mortgages - Capital Borrowed _____ In current year

- Capital Repaid _____ In current year

BALANCE SHEET FOR 2010

Current Assets:

| | |
|-----------------------------------------------|----------------|
| Bank Balance (all accounts) | _____ |
| Term Deposits | _____ |
| Bonds, Shares, Debentures, etc | _____ |
| Prepaid Expenses | _____ |
| Accounts Receivable | _____ |
| Other | _____ |
| Total Current Assets & Investments | _____ 0 |

Fixed Assets

| | | |
|------------------------|-------|-------------------------------|
| Value of Land | _____ | As indicated on audited books |
| Value of Buildings | _____ | As indicated on audited books |
| Church | _____ | As indicated on audited books |
| Hall | _____ | As indicated on audited books |
| Rectory | _____ | As indicated on audited books |
| Furniture & Equipment | _____ | As indicated on audited books |
| Other (please specify) | _____ | |

| | |
|---------------------------|------------------|
| Total Fixed Assets | _____ 0 |
| TOTAL ASSETS | _____ 0 A |

Current Liabilities:

| | | |
|---------------------------|-------|-------------------------------------------------------------------------------------|
| Bank Overdraft | _____ | Money spent that is over the amount in the bank |
| Accounts Payable | _____ | What bills are not paid as of December 31 |
| Other Current Liabilities | _____ | Short term loans, advance from somewhere for temporary use payable within one year. |

Long Term Liabilities:

| | | |
|-------------------|-------|----------------------------------------------------------------------|
| Bank Loans | _____ | |
| Mortgages | _____ | |
| Other Liabilities | _____ | Long term borrowing from someplace other than a bank or credit union |

| | |
|--------------------------|----------------|
| Total Liabilities | _____ 0 |
|--------------------------|----------------|

| | | |
|---------------------------------------|------------------|-----------------------------------------------------------------------------|
| Total Funds held for Capital Projects | _____ | Funds on hand for Capital purposes. |
| Parish Trust Funds | _____ | Funds held in trust for parish programs or functions, cemeteries etc. |
| Other Trust Funds | _____ | Funds held in trust for other organizations etc operating within the parish |
| Operating Surplus | _____ | Current assets less current liabilities |
| Net Fixed Assets | _____ | Fixed assets less mortgages/loans for capital purposes |
| Total Equity | _____ 0 | |
| | _____ 0 B | |

(A should equal B)