

## **GUIDELINES ON RESOLUTIONS FOR SYNOD**

*Chair, Resolutions Committee 2018*

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The 116<sup>th</sup> Session of the Synod of the Diocese of Rupert's Land will function according to the guidelines set forth in Canon 18, "Synod Proceedings". Please refer to the text of the Canon in your parish office. Please note that "except with the consent of the Chair and the affirmative vote of at least two-thirds of the members of Synod present and voting, a notice of motion shall not be considered by Synod unless received by the Secretary of Synod **on or before five o'clock in the afternoon of the day immediately preceding the final day of the Session of Synod**", **that date being Friday, October 12, 2018.**

Each session of the Synod is asked to consider a large number of resolutions. These are grouped as follows:

- Category A - Resolutions arising from the Bishop's Charge
- Category B - Resolutions printed in the Convening Circular
- Category C – Resolutions arising from the Synod

The Chair of the Agenda Committee, together with the Secretary of Synod and the Bishop may have to determine a priority for the resolutions in Category C if time becomes an issue. Delegates who wish to present resolutions to Synod **ARE URGED TO SUBMIT THEM FOR PUBLICATION IN THE CONVENING CIRCULAR.** Such resolutions must be received by the Secretary of Synod at Anglican Centre on or before ***August 7, 2018***

### **ALL RESOLUTIONS:**

- Are to begin with the word "THAT"
- Should not contain dependent clauses beginning 'WHEREAS', 'SINCE', or ANY synonym thereof.
- May be accompanied by background information of not more than 500 words in length.
- Must have a mover and seconder who are members of Synod, and be submitted on the approved form.

**Excerpt from Canon 18 sections 5, 6 and 7 concerning Notices of Motions.**

#### **5. *Notices of motion***

- (a) *A notice of motion to be considered by Synod shall be in writing, have a proposer and seconder, and be delivered to the Secretary of Synod.*
- (b) *A notice of motion intended to be included in the convening circular of a session of Synod shall be delivered to the Secretary of Synod at such time prior to the commencement of that session as the Diocesan Council shall determine, and, except as provided in clauses (c) and (d), shall be presented verbatim in the convening circular, and may be accompanied by background information of not more than 500 words in length.*

- (c) *A notice of motion delivered as provided in clause (a) that is received by the Secretary of Synod before the last meeting of Diocesan Council prior to the session of Synod shall be placed on the agenda of that meeting.*
- (d) *The Diocesan Council may consider a notice of motion referred to in clause (a) and may recommend its adoption by Synod, with or without alteration, and the recommendation shall be included in the convening circular.*
- (e) *A notice of motion not included in the convening circular and received by the Secretary of Synod prior to or during the session shall be referred by that Secretary to the Chairs of the Resolutions Committee and of the Agenda Committee.*
- (f) *Except with the consent of the Chair and the affirmative vote of at least two-thirds of the members of Synod present and voting, a notice of motion shall not be considered by Synod unless received by the Secretary on or before five o'clock in the afternoon of the day immediately preceding the final day of the session of Synod. If the session of Synod consists of one day or less, a notice of motion shall not be considered unless received by the Secretary not later than 12 o'clock noon of the same day.*
- (g) *A motion, which term includes a motion of amendment, shall not be considered by Synod unless seconded and reduced to writing.*
- (h) *A Notice of Motion is required for each motion, except a procedural motion, a motion of privilege, a motion appended to or arising from a report to Synod, or a motion arising from the Bishop's Charge.*
- (i) *Except with the unanimous affirmative votes of the members of Synod present and voting, a motion arising from a report made to Synod shall not be received after consideration of the report by Synod has been concluded.*

**6. Notice of Motion Relating to Constitution and Canons**

*A notice of motion for the enactment, amendment or repeal of any part or provision of the Constitution or of any Canon, By-law or Rule of Order, shall be in writing, shall set out in full the part or provision affected; and the proposed enactment, amendment or repeal and shall be referred to the Board on Canons and Rules of Order pursuant to the provisions of the Constitution and Canon 17.*

**7. Notice of Motion Relating to Expenditures**

*A notice of motion that will result in an increase in diocesan expenditure shall be submitted to the Diocesan Council for its opinion prior to being considered by Synod; provided, however, that if the motion provides for the means by which the expenditure may be financed, this provision may be waived by the affirmative vote of at least two-thirds of the members of Synod present and voting.*